

# SPRINGFIELD PRIMARY SCHOOL

Cavendish Street, Sheffield S3 7RZ  
Tel: 0114 272 3455 Fax: 0114 249 3291  
E Mail - enquiries@springfield.sheffield.sch.uk

Linda Joseph –Headteacher  
Sally Holder – Co-Headteacher/ Deputy Headteacher.



6<sup>th</sup> November 2017

## Apply for your school place

Dear Parents/Carers,

It is time for you to apply for a school place. Having a place in Springfield's Nursery **does not** automatically give you a place in Reception class at this school. You need to apply directly to Sheffield City Council for your chosen primary school by the deadline of **15<sup>th</sup> January 2018**. Failure to apply within the deadline may mean you are not allocated the school of your choosing.

Please find details of how to apply on the flyer that is displayed in the entrance to the Reception classroom.

**Time for School?**

If your child was born between **1st September 2013** and **31st August 2014**, you need to apply for their school place.

- Save Time - Apply Online at [www.sheffield.gov.uk/pupiladmissions](http://www.sheffield.gov.uk/pupiladmissions)
- Closing date for applying **15th January 2018**

Pupil Admissions can be contacted on **0114 273 5766**

Beacon Authority 2004-2005 Transforming the School Workforce 2008-2009 Better English Futures

Sheffield City Council • Pupil Admissions • Tel: 0114 273 5766  
See website or contact on paper from a local authority source.

Please speak with me if you require any further information.

Mrs. D. Pycroft  
Assistant Headteacher/ EYFS leader.

Please come into school if you require further translation or explanation of this letter.

## Achieving Together

