

# SPRINGFIELD PRIMARY SCHOOL

Cavendish Street, Sheffield S3 7RZ  
Tel: 0114 272 3455 Fax: 0114 249 3291  
E Mail - [enquiries@springfield.sheffield.sch.uk](mailto:enquiries@springfield.sheffield.sch.uk)



Linda Joseph –Headteacher  
Sally Holder – Co-Headteacher/ Deputy Headteacher.

## GDPR Statement

On May 25th 2018 the **General Data Protection Regulation (GDPR)** came into effect across the EU. It is a new law that is being implemented in exactly the same way across all EU countries to create a level set of rules to ensure all data held and processed by organisations within the EU is secure and is processed lawfully.

You will no doubt have received communications from all kinds of businesses, including any you shop or bank with, so this may be something you are already aware of.

Public organisations, including schools, are required to comply with GDPR in the same way. We would like to reassure you that we have been working on our GDPR readiness over the last year.

Springfield School has always highly valued and protected all of its pupil, parent/carer and staff information - and will continue to do so as the GDPR legislation is enacted.

As you are aware Springfield School already has strong Data Protection policies and protections in place, and these are now being updated and reviewed by the governing body in line with GDPR. This means that the school website will be updated shortly with improved policies and you will receive documents such as updated privacy notices, as you do usually each September.

Parent/Carers will begin to receive letters or updates from the school regarding GDPR, and some of those may be about consent and some about updating your information with us.

**It is really important that you read, and respond promptly, to any correspondence from school on this matter.**

The school have a designated Data Protection Officer (DPO), who is helping to guide us and work to ensure full compliance with the new GDPR. The DPO can be contacted with any queries using the following email address or in writing:

**Mr Toby Wilson**  
**Independent Data Protection Officer – EduDataPro**

**Springfield Primary School**  
**Cavendish Street**  
**Sheffield**  
**S3 7RZ**  
[dpo@edudatapro.com](mailto:dpo@edudatapro.com)

Thank you for your support

Please come into school if you require further translation or explanation of this letter.

**Achieving Together**

